



# THE UNIVERSITY OF CHICAGO

## **Business Systems Analyst – Requisition 085233**

### **Job Summary**

Acts as the lead liaison between the IT development group and core business unit to develop and implement new systems and enhancements of existing systems. Devises or modifies procedures to solve the most complex problems, considering system capabilities and limitations, performance, and form of desired results. Ensures proper analysis of business and user needs, documentation of requirements, and translation into system requirement specifications are done in the most efficient and effective ways. Formulates and defines systems scope and objectives based on user needs, thorough understanding of business systems and industry requirements. Evaluates possible solutions and develops cost/benefit analysis business cases. Ensure technological changes are made based on business implications.

Collaborate with interactive team in the application development process to ensure that functional requirements are incorporated into technical solutions. Develop quality assurance protocols. Create test cases for system and user acceptance testing. Ensure that the coding, testing, and debugging processes are complete before implementing software solutions. Prepares communications and makes presentations on system enhancements or alternatives. Collaborate with the director on projects of strategic importance. Represent the concerns of the Office of Strategic Communications on cross-functional teams and governing bodies; participate in developing policies and procedures that impact data use.

Supervise, instruct, and review the work of staff and contractors; coordinate the coverage of critical data needs of the department; provide direction to staff on approaches to projects; collaborate with interactive team on the data implications of new projects and product developments. Act as team leader on assigned projects.

Perform other duties as assigned.

### **Education**

Bachelor's degree or higher required, degree in computer science preferred.

### **Experience**

A minimum of three years of professional experience in data systems development, implementation, migration, system integration, business systems analysis or business process redesign required. A minimum of two years leading teams in data systems development, implementation, or migration required.

### **For more information and to apply:**

<http://bit.ly/BizSys>

To be considered, all job seekers must meet the requirements and apply online.

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