

PROSPECT RESEARCH MANAGER – DEVELOPMENT

The Philadelphia Museum of Art seeks an experienced development professional to lead the prospect research program. As part of the Development Administration team, the Manager will collaborate with the Prospect Researcher and senior members of the Individual and Institutional Giving staff to craft strategy and implement plans with regard to prospect identification, qualification, assignment and solicitation across the areas of individual, corporate and foundation giving. This position is a hands-on researcher who is also a technological leader that will build the department's capabilities to effectively utilize research resources and tools to support the Museum's goals and priorities and increase philanthropic support.

Qualified candidates will possess a minimum of 5 years experience conducting prospect research and performing data analysis as well as have direct supervisory experience. Strong computer skills with proficiency using research tools and Target Analytics software, Raiser's Edge or other similar fundraising databases required. Candidates should be detail and process oriented, diplomatic, collaborative and committed to professional ethics.

To apply, please submit a resume and cover letter via the Museum's job opportunities website at www.philamuseum.org/jobs/. EOE.