



ETHICS COMMITTEE

MISSION (8/03)

The Ethics Committee fosters and promotes the ethical development of advancement researchers through education, training and mentoring. Committee members recommend guidelines to the APRA Board that govern the collection, dissemination and use of information for advancement purposes. In addition, the committee provides educational and professional resources to advancement researchers, and works with APRA leadership to ensure compliance with applicable ethics-related guidelines, policies, and statutes.

COMPOSITION

The committee shall be comprised of 5 committee members in addition to the APRA Secretary/Treasurer and staff designee.

The APRA Secretary/Treasurer and a designated staff person shall serve as ex-officio members of the committee.

The Secretary/Treasurer annually appoints the chair of the committee for a one year term beginning January 1st of each year.

Committee member terms shall be 2 years. Committee members shall serve a maximum of two consecutive terms.

A call for nominations will be sent annually in September to the membership. The APRA staff will collect such nominations and forward to the committee once the stated deadline has passed. The committee will review the nominations and prepare a recommendation for the APRA Board by October 30th. The APRA board will approve the committee appointment recommendation in November. New committee members will be notified in December and their terms will start on January 1st as noted above.

APRA policies state that the all committee recommendations require approval of the APRA Board of Directors prior to implementation.

RESPONSIBILITIES:

1. Semi-annual review of the Ethics Statement for relevancy
2. Monitor PRSPCT-L and other research discussion groups for ethical issues. Advise board when a formal response may be needed.
3. Prepare ethics presentations at the direction of the Education and Professional Development Team.
4. Prepare ethics resources at the direction of the Information Resources Team.
5. Investigate options for addressing violations to the Code of Ethics.